



कार्यालय प्रधान मुख्य आयकर आयुक्त, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर/ 10<sup>TH</sup> Floor, Income Tax Towers,

ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004.

टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax 040-23241427

**F.No.Pr.CCIT/Gr.B/Training/Estt/2022-23**

**Date: 30 /11/2022**

**MEMORANDUM**

**Sub:** Establishment – IT Department, AP & TS – Two day Offline course(class room course) for Sr.P.S and P.S to be conducted by NADT RC, Bengaluru from 12.12.2022 to 13.12.2022 – Nomination of candidates - Regarding.

**Ref:** NADT RC, Bengaluru letter dated 24/11/2022.

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The Sr.Private Secretaries/Private Secretaries as per Annexure are hereby nominated for *Two day Offline course(class room course) for Sr.P.S and P.S to be conducted by NADT RC, Bengaluru from 12.12.2022 to 13.12.2022.*

2. Training for better delivery is a huge challenge in contemporary times. For the department of Income Tax, its sole and most significant asset is manpower and accordingly, equipping government personnel with necessary skills is utmost importance. Thus, the Heads of Office concerned are directed to relieve the officers so as to enable them to attend the training.

3. The Principal Chief Commissioner of Income Tax (CCA) desires that the officers sponsored for training should not apply for leave during this period. If any of the officer has already applied for leave, he/she should suitably revise the period of leave so that he / she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

4. The course schedule and other instructions regarding the sessions will also be updated in the Announcement section in the management website DAKSH of DTRTI, Bengaluru on <https://dtrtibangalore.nadt.in> and the participants are directed to go through website for updates of the training.

5. For any further queries regarding the Course and any assistance, the officers may contact:

1. Smt. Nathalia Helen Lobo, AAD(Trg.)-3,  
Mobile no.8762300201; Email: [nathalia.h.lobo@incometax.gov.in](mailto:nathalia.h.lobo@incometax.gov.in)

2. Sri Suman Kumar Singh, ITI  
Mobile no.8762301103; Email: [suman.k.singh@incometax.gov.in](mailto:suman.k.singh@incometax.gov.in)

3. Sri Pavneesh Shishodia, TA  
Mobile no.7204040655; Email: [ak003466@gmail.com](mailto:ak003466@gmail.com)

  
(THAMBA MAHENDRA)  
Dy. Commissioner of Income Tax,  
(Hqrs)(Admn.),  
O/o Pr.CCIT, AP&TS, Hyderabad

**Copy to:**

1. The Officers concerned through Head of Office.
2. The Addl.Director General (Trg.), NADT RC, Bengaluru.
3. The Head of Office concerned.

**ANNEXURE**

SL. NO.	NAME	DESIG	OFFICE IN WHICH WORKING	MOBILE NO.	EMAIL ID
1	VENKATESWARA RAO A	SR PS	CIT(APPEAL UNIT)-1, GUNTUR	8985971032	v.rao.a@incometax.gov.in
2	KUNWARYA AMAR NARAYAN SINGH	SR PS	PR.CIT-1, HYDERABAD	7780433779/ 9963884349	narayan.s.kunwariyaamar@incometax.gov.in
3	ARUNA JILLEPALLI	SR PS	PR.CIT-2, HYDERABAD	8985971020	aruna.jillepalli@incometax.gov.in
4	NAGARJUN K	PS	PR.CIT-4, HYDERABAD	8985971094	nagarjun.kurji@incometax.gov.in
5	LAKSHMI YELESWARAPU	SR PS	PR.CIT(CENTRAL), HYDERABAD	8985970472	lakshmi.y@incometax.gov.in
6	MURALI ANKARI	PS	PR.CIT(AU)-1, HYDERABAD	8985971081	ankari.g.murali@incometax.gov.in
7	SITA LAXMI BAHADURSHA	SR PS	PR.CIT(ReAC)(AU)-2, HYDERABAD	8985970485	sita.l.bhadursha@incometax.gov.in
8	MANIKYA LAXMI G	PS	PR.CIT(ReAC)(AU)-3, HYDERABAD	8985971107	manikyalaxmi.y@incometax.gov.in
9	SANTOSHAMMA E	SR PS	PR. CIT(ReAC)(AU)-4, HYDERABAD	8985970476	santoshamma.erapagu@incometax.gov.in
10	SAILAJA PONNALURI	SR PS	PR.CIT(ReAC)(VU)-1, HYDERABAD	8985970482	sailaja.ponnaluri@incometax.gov.in
11	VANI SHREE S	SR PS	PR.CIT(ReAC)(RU)-1, HYDERABAD	8985970479	vanishree.subramaniyam@incometax.gov.in
12	SREENIVAS SERUKU	SR PS	CIT(IT&TP), HYDERABAD	8985970473	sreenivas.seruku@incometax.gov.in
13	PRASANNA KUMARI SILVERU	PS	CIT(TDS), HYDERABAD	8985971114	prasannakumari.vanam@incometax.gov.in
14	SHILA KUMARI AUKNOOR	PS	CIT(APPEAL UNIT)-1, HYDERABAD	8985971060	shila.k.auknoor@incometax.gov.in
15	SANGEETHA LAXMI T	PS	CIT(APPEAL)-10, HYDERABAD	8985971115	sangeethalaxmi.ganapa@incometax.gov.in
16	VIJAYALAKSHMI C	PS	CIT(APPEAL UNIT)-12, HYDERABAD	8985971033	vijayalakshmi.chunduri@incometax.gov.in
17	PADMAVATHI T	SR PS	PR.CIT, TIRUPATI	8985970486	padmavathi.t@incometax.gov.in
18	RAJA SEKHAR UPPULURU	SR PS	CIT(TDS), VIJAYAWADA	8985970477/ 9492954452	rajasekhar.uppulumetax.gov.in
19	RAMESH NARINA	PS	PR. CIT(ReAC)(AU)-1, VISAKHAPATNAM	8985971822	ramesh.narina@incometax.gov.in

  
**(THAMBA MAHENDRA)**  
 Dy. Commissioner of Income Tax,  
 (Hqrs)(Admn.),  
 O/o Pr.CCIT, AP&TS, Hyderabad